



# I.D.CARD REQUEST FORM

## PERSON OF INTEREST

Before submitting an I.D. card request to CSUDH Human Resources, a [PERSON OF INTEREST](#) form must be completed and processed by CSUDH Human Resources.

## EMPLOYEE STATUS

This is to certify that \_\_\_\_\_ is a non-student employee of CSUDH Toro Auxiliary Partners. Last name First name

Employee ID \_\_\_\_\_

Department Name \_\_\_\_\_

Regular Employee \_\_\_\_\_

Temporary Employee \_\_\_\_\_

End Date

## CERTIFICATION/APPROVALS

I certify that I am not a current student and I agree to return this I.D. card to the TAP Human Resources office upon my separation from the CSUDH Toro Auxiliary Partners.

\_\_\_\_\_  
Employee Signature Date

\_\_\_\_\_  
TAP HR Representative Date

| Internal Use only        |                                      |
|--------------------------|--------------------------------------|
| <input type="checkbox"/> | P.O.I. Form Submitted to Campus H.R. |
| <input type="checkbox"/> | Non-student Status Verified          |