



## 2026 CSUDH TORO AUXILIARY PARTNERS PAYROLL SCHEDULE

*Pay day is every other Thursday*

| Month                                |    | Pay Period Dates    | "Time Sheets" Due<br>Dates to TAP at<br>10:00 am | Pay Date   | Holidays                                                                                                                        |
|--------------------------------------|----|---------------------|--------------------------------------------------|------------|---------------------------------------------------------------------------------------------------------------------------------|
| January                              | 1  | 12/21/25 - 01/03/26 | 1/5/2026                                         | 1/8/2026   | New Year's Day, Thursday, Jan. 1st                                                                                              |
|                                      | 2  | 01/04/26 - 01/17/26 | 1/20/2026                                        | 1/22/2026  |                                                                                                                                 |
| February                             | 3  | 01/18/26 - 01/31/26 | 2/2/2026                                         | 2/5/2026   | Martin Luther King Jr Day, Mon, Jan 19th                                                                                        |
|                                      | 4  | 02/01/26 - 02/14/26 | 2/16/2026                                        | 2/19/2026  |                                                                                                                                 |
| March                                | 5  | 02/15/26 - 02/28/26 | 3/2/2026                                         | 3/5/2026   |                                                                                                                                 |
|                                      | 6  | 03/01/26 - 03/14/26 | 3/16/2026                                        | 3/19/2026  |                                                                                                                                 |
| April                                | 7  | 03/15/26 - 03/28/26 | 3/30/2026                                        | 4/2/2026   | Cesar Chavez Day, Tues, March 31st                                                                                              |
|                                      | 8  | 03/29/26 - 04/11/26 | 4/13/2026                                        | 4/16/2026  |                                                                                                                                 |
|                                      | 9  | 04/12/26 - 04/25/26 | 4/27/2026                                        | 4/30/2026  |                                                                                                                                 |
| May                                  | 10 | 04/26/26 - 05/09/26 | 5/11/2026                                        | 5/14/2026  |                                                                                                                                 |
|                                      | 11 | 05/10/26 - 05/23/26 | 5/26/2026                                        | 5/28/2026  | Memorial Day, Mon, May 25th                                                                                                     |
| June                                 | 12 | 05/24/26 - 06/06/26 | 6/8/2026                                         | 6/11/2026  |                                                                                                                                 |
|                                      | 13 | 06/07/26 - 06/20/26 | 6/22/2026                                        | 6/25/2026  |                                                                                                                                 |
| July                                 | 14 | 06/21/26 - 07/04/26 | 7/6/2026                                         | 7/9/2026   | Juneteenth Day, Fri, June 19th                                                                                                  |
|                                      | 15 | 07/05/26 - 07/18/26 | 7/20/2026                                        | 7/23/2026  | Independence Day, Fri., July 3rd                                                                                                |
| August                               | 16 | 07/19/26 - 08/01/26 | 8/3/2026                                         | 8/6/2026   |                                                                                                                                 |
|                                      | 17 | 08/02/26 - 08/15/26 | 8/17/2026                                        | 8/20/2026  |                                                                                                                                 |
| September                            | 18 | 08/16/26 - 08/29/26 | 8/31/2026                                        | 9/3/2026   |                                                                                                                                 |
|                                      | 19 | 08/30/26 - 09/12/26 | 9/14/2026                                        | 9/17/2026  |                                                                                                                                 |
| October                              | 20 | 09/13/26 - 09/26/26 | 9/28/2026                                        | 10/1/2026  | Labor Day, Mon, September 7th                                                                                                   |
|                                      | 21 | 09/27/26 - 10/10/26 | 10/12/2026                                       | 10/15/2026 |                                                                                                                                 |
|                                      | 22 | 10/11/26 - 10/24/26 | 10/26/2026                                       | 10/29/2026 | Veteran's Day, Weds. November 11th                                                                                              |
| November                             | 23 | 10/25/26 - 11/07/26 | 11/9/2026                                        | 11/12/2026 | Thanksgiving Day Fri. November 27th                                                                                             |
|                                      | 24 | 11/08/26 - 11/21/26 | 11/23/2026                                       | 11/26/2026 |                                                                                                                                 |
| December                             | 25 | 11/22/26 - 12/05/26 | 12/7/2026                                        | 12/10/2026 |                                                                                                                                 |
|                                      | 26 | 12/06/26 - 12/19/26 | 12/21/2026                                       | 12/24/2026 |                                                                                                                                 |
| <b>Campus Closed ~ Winter Recess</b> |    |                     |                                                  |            | Christmas Day, Fri, December 25th                                                                                               |
|                                      |    |                     |                                                  |            | In Lieu of President's Day, Mon, December 28th                                                                                  |
|                                      |    |                     |                                                  |            | In Lieu of Lincoln's Birthday, Tues, December 29th                                                                              |
|                                      |    |                     |                                                  |            | In Lieu of Admission Day, Weds, December 30th                                                                                   |
|                                      |    |                     |                                                  |            | In Lieu of Columbus Day, Thurs, December 31st                                                                                   |
|                                      |    |                     |                                                  |            | Personal Day ~ a time agreed upon by the employee and supervisor.<br>Personal Holidays cannot be carried over to the next year. |

The Biweekly Payday is every other Thursday following the end of the respective Pay Period.

However, when Thursday is a holiday, the payday is the preceding business day.

Timecards are due by 10:00 am on the time card due date. Please be sure to make all adjustments by 10:00 am.

Any adjustments made after the timecards have been locked will be made in the next payperiod.

Each full-time benefitted employee receives a personal day that must be used in the current calendar year.

***This schedule is subject to revision***

***Updated 8/15/25***