

Payment Request

PAYMENT REQUEST

ATTACH ORIGINAL SUPPORTING DOCUMENTATION, INCLUDING INVOICES, RECEIPTS, AND/OR FLYERS

FORM MUST BE FILLED OUT ELECTRONICALLY AND SIGNED

| TAP USE ONLY | TAP USE ONLY DATE PRINTED: | | | ACCOUNT BALANCE: | | | | PEID: | | | |
|---|--|-----------------------|---------------|----------------------------------|--------------|--------------|------------|---------|---------------|-----------------|--|
| PAYMENT INFORMATION | 1 | | | | | | | | | | |
| | | | | | | | | 0 | INDIVIDUAL | CORPORATIO | |
| VENDOR NAME | | | | | DATE | | | | | LLC | |
| | | | | | | | | | | | |
| STREET ADDRESS | | | CITY | <u>'</u> | | | ST | ГАТЕ | ZIP | | |
| ACCOUNT INFORMATION | v | | | | | | | | | | |
| | _ | | | | | | | | | | |
| TORO AUXILIARY PARTNERS ACCOU | NT # | | | BJECT CODE | | | | AMOUNI | T CHARCED T | O THIS ACCOUNT | |
| TORO AUXILIART PARTNERS ACCOU | N1 # | | | DESECT CODE | | | | AMOUN | I CHARGED I | O THIS ACCOUNT | |
| TORO AUXILIARY PARTNERS ACCO | IINT # | | | BJECT CODE | | | | AMOLIN | T CHARGED T | O THIS ACCOUNT | |
| TORO AUXILIANT PARTILLIS ACCO | OIVI # | | | DJECT CODE | | | | AMOON | T CHARGED I | O THIS ACCOUNT | |
| TORO ALIXII IARY PARTNERS ACCO | RO AUXILIARY PARTNERS ACCOUNT # RO AUXILIARY PARTNERS ACCOUNT # | | | BJECT CODE | | | | ΔΜΟΙΙΝ | T CHARGED T | O THIS ACCOUNT | |
| | J | | | | | | | | | | |
| TORO AUXILIARY PARTNERS ACCO | UNT # | | | BJECT CODE | | | | AMOUN | T CHARGED T | O THIS ACCOUNT | |
| | | | | | | TAL AM | OUNT | | | | |
| | | | | | | | | | | | |
| DESCRIPTION/JUSTIFICA PLEASE PROVIDE A DESCRIPTION | | | HE EXPE | :NDITURE(S | 5) | | | | | | |
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| PAYMENT DISTRIBUTIO | N PRE | FERENCES | | | | | | | | | |
| MAIL TO ADDRESS ABOVE | 0 | EFT/DIRECTPAY | $\overline{}$ | TAP OFFICE | O PIC | | IAME | | | EXTENSION | |
| | | | | CARD | | | | | | | |
| FOR QUESTIONS REGAR | DING | THIS PAYMEN | T REQU | JEST, TO | RO AUX | LIARY | PARTN | IERS S | HOULD C | ONTACT: | |
| NAME | | MAIL | | | EXTENSION | DEDART | MENIT | | | | |
| | | nts, amounts over \$7 | 750 00 mu | | | | | Authori | rod Account S | ianar annroyall | |
| SIGNATURES (For Philanthro | pre accou | nts, amounts over \$7 | 30.00 ma | Stretene De | an or vr upp | rovai, iir a | aannon to | Authorn | eu Account 3 | igner approvary | |
| AUTHORIZED ACCOUNT SIGNER | | DATE | | PA | /EE'S SUPER\ | /ISOR | | | DATE | | |
| | | | | (Payee's supervisor approval req | | | oval requ | | | | |
| DEAN/V.P. APPROVAL | | DATE | | _ | | • | | | PAYMENT | READY | |
| | | | | P | APERWO | | | | BY: | | |
| TORO AUXILIARY PARTNERS APPRO | VAL | DATE | | | IN BY NO | JN FRIDA | 1 Y | | WEDNESDA | Y @ 4PM | |